



INTERNATIONAL TAEKWON-DO FEDERATION

Login in
"ITF ONLINE"

User



Type Your Username Here...

Password

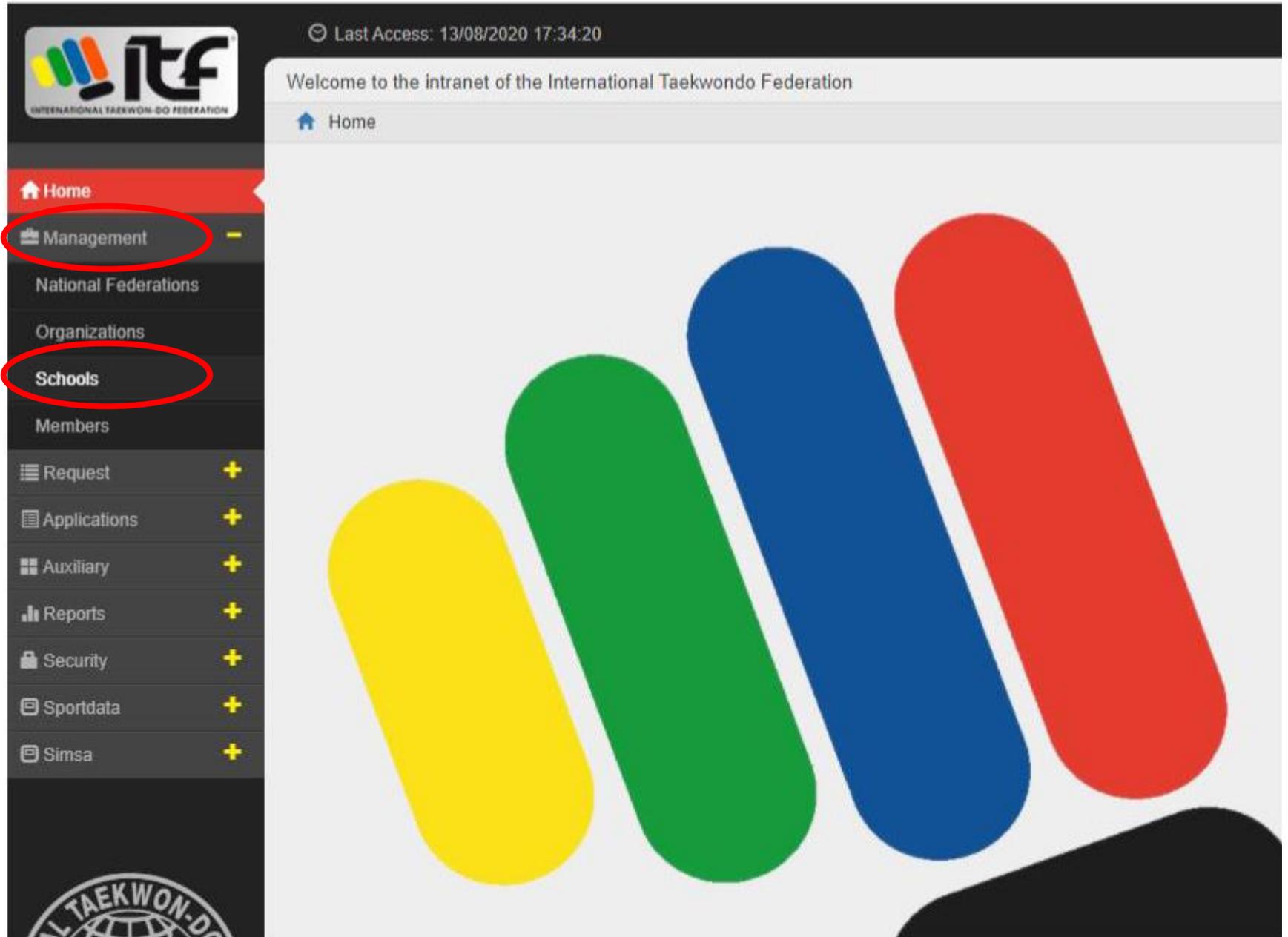


Type Your password Here...

Remember Me

Sign

[Have you forgotten your password?](#)



Click on
"Managment → Schools"

Organization:

-- Select --

Province:

Province...

Instructor:

-- Select --

Clear

Search

Click on "Add"

Export

Add

Phone

Rate

Members

DAN

Actions

Add School When you are finish then click on **“Characteristics”**

Data **Characteristics** Notifications

Description:	Description... “School Name”	VAT:	VAT...
Organization:	-- Select --	Instructor:	-- Select -- “Select”
Plaque:		Postal Code:	Postal Code... “Fill in if you like”
Location:	Location... “Fill in if you like”	Province:	Province... “Fill in if you like”
Address:	Address... “Fill in if you like”	Phone:	Phone... “Fill in if you like”
E-mail:	E-mail... “Fill in”	Skype:	Skype... “Fill in if you like”



Cancel

Do not click on Add now,
first go to Characteristics

Add School



Data

Characteristics

Notifications

Has Special Rate

Allow Edit Color Category

Inactive

Rate:

No Selection



Invoice Code:

Fill in any number e.g. 00000

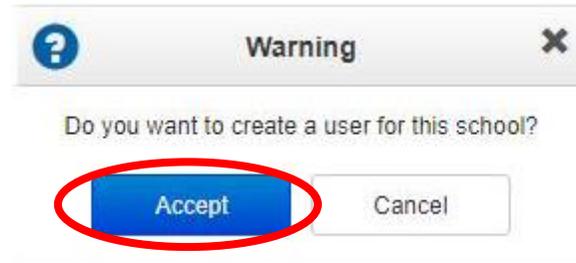


Add



Cancel

Click on "Add"



Click on **“Accept”** to continue to create a user.

If you do not have this option, you cannot create a user.
In this case, please contact ITF Headquarters.

Add user x

Data **Permissions** When you are finish then click on **“Permissions”**

Name: Language:

Password: Confirm Password:

User Type: Organization **School** Click on **“School”** Member

Organization: School:



Do not click on Add now,
first go to Permissions

Note:** Not all languages are working well. The system works well in English and Spanish.

Data Permissions

Export Permissions

Users	Events	Requests
<p>Access</p> <p><input type="checkbox"/> View Users</p> <p><input type="checkbox"/> Manage Users</p> <p><input type="checkbox"/> View Users + Detail</p>	<p>Access</p> <p><input type="checkbox"/> View Section Events</p> <p><input type="checkbox"/> View Color Exams</p> <p><input type="checkbox"/> View Exams DAN</p> <p><input type="checkbox"/> View Umpire Seminars</p> <p><input type="checkbox"/> View Seminars Instructor</p> <p><input type="checkbox"/> View Plaques</p> <p><input type="checkbox"/> View Replacements</p> <p><input type="checkbox"/> View Reprintings</p>	<p>Access</p> <p><input type="checkbox"/> View Requests</p> <p><input type="checkbox"/> Manage Requests</p> <p><input type="checkbox"/> Manage Incidence Requests</p> <p><input type="checkbox"/> View Requests Incidence</p> <p><input type="checkbox"/> View All Requests</p> <p><input type="checkbox"/> Can View Collections</p> <p>Functionality</p> <p><input type="checkbox"/> Process National Applications</p> <p><input type="checkbox"/> Process International Applications</p>
Members	Schools	Rates
<p>Access</p> <p><input checked="" type="checkbox"/> View Members</p> <p><input type="checkbox"/> Manage Members</p>	<p>Access</p> <p><input type="checkbox"/> View Schools</p> <p><input type="checkbox"/> Manage Schools</p>	<p>Access</p> <p><input type="checkbox"/> View My Rates</p>
Reports	Sportdata	
<p>Access</p> <p><input type="checkbox"/> View Reports</p> <p><input type="checkbox"/> View Requests Reports</p> <p><input type="checkbox"/> View Report Reduced requests</p> <p><input type="checkbox"/> View Summary Reports Members</p> <p><input type="checkbox"/> View Report Participants in courses</p> <p><input type="checkbox"/> View Comparative Report of Member Plaques</p> <p><input type="checkbox"/> View Report Duplicate Plaques</p>	<p>Access</p> <p><input checked="" type="checkbox"/> Access to Sportdata</p>	

Click on "Add"

Click on "View Members"

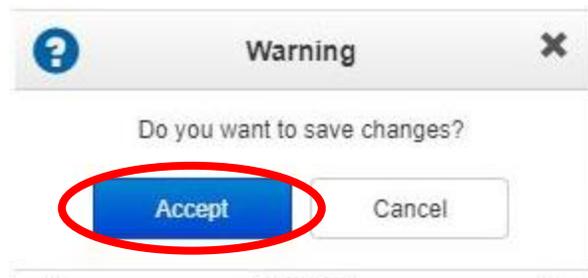
Click on "Access to Sportdata"

Note:

In case you allow also Manage Members, than the user can add new members by himself.
But they can change also informations from existing members.

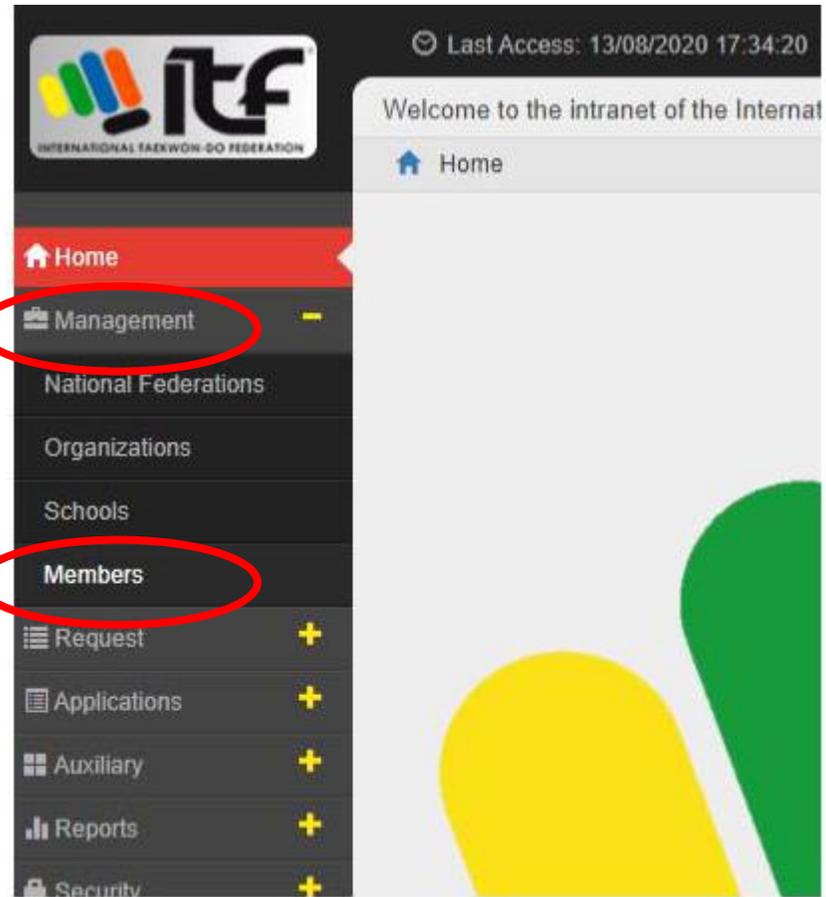
If you do not allow Manage Members, the user cannot change anything, but then the NA must insert all new members (colored belts) for the school.

Be careful with the permissions which you give.



Click on **“Accept”**

Click on
“Managment → Members”



Surnames:

Write any letters of a name

Belt:

No. Grade:

Year Plaque:

Previous Code:

Only Inactive

Click on "Search"

Members will show

Name	Surnames	E-mail	Belt	Birthdate	Gender	Actions
[REDACTED]	[REDACTED]		1 DAN	[REDACTED]	[REDACTED]	 

1 - 1 of 1 items 

To edit the member
click on the pen on the blue background

Mobile:

Mobile...

Organization:

-- Select --

School:

Fed. GERMANY

Click on the field School

Umpire Code B:

Umpire Code B...

Individual Fee No.:

Individual Fee No....

Mobile: Mobile...

Organization: -- Select --

Select the school School: Budosport Düsseldorf

Umpire Code B: Umpire Code B...

Individual Fee No.: Individual Fee No....

✓ Update

✗ Cancel

Click on "Update"